



**Private Room Rental Form**

**SEATING CAPACITY 20PPL**

Name \_\_\_\_\_

Phone Number \_\_\_\_\_

Date of Event \_\_\_\_\_

Time of Event \_\_\_\_\_  
(3 Hour Time Limit)

\_\_\_\_\_

Email Address \_\_\_\_\_

**PAYMENT BY CREDIT CARD:**



Card Number \_\_\_\_\_

Expiration Date \_\_\_\_\_

Card Security Code \_\_\_\_\_ (3-digit code on back of VISA/MC or 4-digit code on front of AMEX)

Name as it appears on the card: \_\_\_\_\_

Exact Billing Address for the card: \_\_\_\_\_

**Cost Summary: Based off \$30.00 Per Person(20 Guest)**

**\$600.00 (Food & Beverage Minimum Spend)**

**\$200.00 (Room Rental Fee)**

**\$132.00 (22% Gratuity)**

**\$81.60 (Taxes 8%)**

**\$1013.60 50% DUE UPON SIGNING OF CONTRACT Remaining balance due day of Reservation.**

**Cancellation Policy: A 14 day notice is required on all cancellations. Failure to cancel within the 14 day period will result in a non-refundable fee \$506.80.**

**GUIDELINES:**

Payment must be made by signer of contract Additional

If party exceeds over 20 guests, we will charge \$30.00 per person to the below signed. (Tax & Gratuity not incl)

No outside food/or beverages are allowed **except for Celebratory Cakes (Cake Cutting Fee: \$35.00)**

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

# BYTES

